VALENTINE FOUNDATION

FINANCIAL STATEMENTS

YEAR ENDED NOVEMBER 30, 2008

# VALENTINE FOUNDATION YEAR ENDED NOVEMBER 30, 2008

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To the Board of Directors Valentine Foundation

We have reviewed the accompanying statement of financial position of Valentine Foundation (a nonprofit corporation) as of November 30, 2008 and the related statements of activities and cash flows for the year then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. All information included in these financial statements is the representation of the management of Valentine Foundation.

A review consists principally of inquiries of Organization personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of a opinion regarding the financial statements taken as a whole. Accordingly, we do not express such an opinion.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with generally accepted accounting principles.

Ocertified Public Accountants (

July 7, 2009

# VALENTINE FOUNDATION STATEMENT OF FINANCIAL POSITION YEAR ENDED NOVEMBER 30, 2008 (SEE ACCOUNTANTS' REVIEW REPORT)

# **ASSETS**

Current Assets Cash and cash equivalents Contributions receivable Accrued interest and dividends Prepaid taxes	\$ 209,489 85,353 11,686 4,722
	311,250
Investments Certificate of deposits US Government Securities Common stock Mutual funds	805,027 195,408 1,308,388 90,484
	2,399,307
Property and Equipment Equipment Less accumulated depreciation	15,559 14,181
	1,378
	<u>\$2,711,935</u>
LIABILITIES AND NET ASSETS	
Accrued expenses	\$ 3,500
Unrestricted net assets	2,708,435
	<u>\$2,711,935</u>

The accompanying notes are an integral part of these financial statements.

# VALENTINE FOUNDATION STATEMENT OF ACTIVITIES YEAR ENDED NOVEMBER 30, 2008 (SEE ACCOUNTANTS' REVIEW REPORT)

Unrestricted net assets Public support and revenues Contributions from Phoebe Valentine Trust Contributions from public Interest and dividends Net realized gain on investments Unrealized loss in fair value of investments	\$ 154,578 71,169 70,189 41,164 ( <u>674,419</u> ) ( <u>337,319</u> )
Expenses Salaries Payroll taxes  Depreciation Dues and subscriptions Excise tax Grants to qualified not-for-profit organizations Insurance Meetings and conferences Office expense Parking Postage and delivery Printing and reproduction Professional fees	35,751 1,295 37,046 620 3,745 1,464 201,750 1,376 2,268 1,169 33 979 2,935
Accounting Campaign coordinator Computer consulting Facilitator Design logo and image Financial consulting Record storage Rent Telephone Website costs	3,500 1,000 318 6,480 2,752 12,000 1,494 1,375 524 3,840
	<u>286,668</u>
Decrease in net assets	( 623,987)
Net assets, beginning of year	3,332,422
Net assets, end of year	<u>\$2,708,435</u>

The accompanying notes are an integral part of these financial statements.

# VALENTINE FOUNDATION STATEMENT OF CASH FLOWS YEAR ENDED NOVEMBER 30, 2008 (SEE ACCOUNTANTS' REVIEW REPORT)

Cash flows from operating activities Decrease in net assets Adjustments to reconcile changes in net assets to net cash used in operating activities	(\$ 623.987)
Depreciation Net realized gain on sale of investments Decrease in fair value of investments Donated common stock (Increase) decrease in operating assets	620 ( 41,164) 674,419 ( 10,324)
Contributions receivable Accrued interest and dividends Prepaid taxes Decrease in operating liabilities	3,820 ( 6,201) ( 3,512)
Accrued expense	(14,915)
Total adjustments	602,743
Net cash used in operating activities	(21,244)
Cash flows from investing activities Purchase of investments Proceeds from sale of investments Purchase of property and equipment	( 1,048,032) 309,622 ( 1,425)
Net cash used in investing activities	( <u>739,835</u> )
Net decrease in cash and cash equivalents	( 761,079)
Cash and cash equivalents, beginning of year	970,568
Cash and cash equivalents, end of year	<u>\$ 209,489</u>
Supplemental disclosure of cash flow information	
Cash paid during the year for income taxes	<u>\$ 4,240</u>

The accompanying notes are an integral part of these financial statements.

## Note 1 Summary of Significant Accounting Policies

### Organization and Nature of Activities

The Valentine Foundation ("Foundation") is a Philadelphia area private foundation that provides grants to foundations or programs which empower women and girls. The Foundation also works to change established attitudes that discourage women and girls from recognizing their potential. Grants are made to foundations primarily in the greater Philadelphia area or that have a national focus. The Foundation was established in 1985 by Phoebe V. Valentine. Phoebe named five women as the initial trustees and intentionally left the development of the mission and the approach of the Foundation to them. Phoebe died in 1995. She established a trust to endow the foundation and a separate Charitable Lead Trust. In 2005, the foundation decided to establish a permanent endowment fund to provide grants for leadership training for women executives working in nonprofit organizations.

### Basis of Accounting

This financial statements of the Foundation have been prepared on the accrual basis of accounting.

#### Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards (SFAS) No. 117, Financial Statements of Not-for-Profit Foundations. Under SFAS No. 117, the Foundation is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. Temporarily restricted assets are gifts received with donor stipulations that limit the use of the donated assets with a restriction as to time or purpose of use. When the time restriction expires or the purpose is accomplished, the temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Permanently restricted assets are gifts received with donor stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the Board of Directors.

#### Cash and Cash Equivalents

Cash and cash equivalents include all monies in banks, cash on hand, and highly liquid investments with original maturities of less than three months. The carrying value of cash and cash equivalents approximates the fair value because of the short maturities of those financial instruments.

#### Contributions

All contributions received in this or any prior fiscal year have no restrictions attached to the contributions.

## Note 1 Summary of Significant Accounting Policies (Continued)

#### <u>Investments</u>

The Foundation reports marketable securities and debt securities at fair value in the statement of financial position. Fair value is determined based on quoted market prices. Realized and unrealized gains or losses on investments represent the difference between the original cost, or fair value of the investments at the beginning of the current year, and the sales proceeds (realized) or the fair market value at the end of the year (unrealized). For tax purposes, the gain on the sale of investments is the difference between the original cost and the sale price. However, the basis for tax purposes of the investments then held in the trust was increased at the death of the founder. This difference in the basis of contributions for financial statements and tax purposes results in smaller net realized gains on investments for tax purposes, which decreases taxable investment correspondingly.

In September 2006, the Financial Accounting Standards Board ("FASB") issued Statement of Financial Accounting Standards No. 157, Fair Value Measurements ("FAS 157") which establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date (i.e. an exit price). FAS 157 is effective for financial statements issued for fiscal years beginning after November 15, 2007 and interim periods within the fiscal year.

FAS 157 establishes a three-level hierarchy for disclosure of fair value measurements. The valuation hierarchy is based upon the transparency of inputs to the valuation of an asset or liability at measurement date. The three levels are defined as follows:

- Level 1 inputs to the valuation methodology are observable and reflect quoted prices (unadjusted) for identical assets or liabilities in active markets.
- Level 2 inputs to the valuation methodology other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.
- Level 3 inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The various inputs that may be used to determine the value of the investments are summarized in the three levels presented above. The inputs or methodologies used for valuing investments are not necessarily an indication of the risk associated with investing those securities. Note 4 details the fair value hierarchy of the investments.

# Note 1 Summary of Significant Accounting Policies (Continued)

### **Property and Equipment**

Equipment is stated at cost at date of acquisition. The Foundation's policy is to capitalize additions to equipment with a unit cost of \$500 or more and a useful life of two or more years. Depreciation is provided using the straight-line method over the estimated useful lives of the related assets as follows:

Equipment

5 - 10 years

### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles in the United States of America requires management to make estimates and assumptions that affect the reported amount of assets, liabilities, income and expenses. Actual results could differ from those estimates. The Foundation and Trust utilize various investment instruments. Investment securities, in general, are exposed to various risks, such as interest rate, credit, and overall market volatility. Due to the level of risk associated with certain investment securities, it is reasonably possible that changes in the values of investment securities will occur in the near term and such changes could materially affect the amounts reported in the financial statements.

#### Concentration of Risk

Financial instruments which potentially subject the Foundation to credit risk consist primarily of cash, cash equivalents and investments. The Foundation maintains cash and cash equivalents primarily with major financial institutions. Such amounts may not be insured by FDIC or SIPC. The Foundation monitors its investments and has not experienced any credit losses.

#### Cash and Cash Equivalents

For purposes of the statement of cash flows, the Foundation considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

#### <u>Grants</u>

Grants to qualified not-for-profit organizations are reported as an expense when awarded. Multi-year grants may be awarded for as long as three years. No multi-year grants were made in 2008.

#### Note 2 Contributions Receivable

Contributions receivable consist of:

Receivable in less than one year \$ 37,287
Receivable in one to five years \$ 48,066

Total contributions receivable

\$ 85,353

\$2,399,307

The foundation expects to receive all of the receivables and has, therefore, not made a provision for allowance for uncollectible contributions.

Receivables due in one year or more have not been discounted because the size of the discount was considered to be immaterial.

#### Note 3 Fixed Assets

As of November 30, 2008 fixed assets consisted of:

Equipment \$ 15,559
Less accumulated depreciation \$ 14,181
\$ 1,378

#### Note 4 Investments

The market value of investments as of November 30, 2008 is summarized as follows:

Certificate of deposits\$ 805,027US Government Securities195,408Common stock1,308,388Mutual funds90,484

## Note 4 Investments (Continued)

## Fair Value Hierarchy

As required by FAS 157, investments are classified within the level of the lowest significant input considered in determining fair value. In evaluating the level at which the Fund's investments have been classified, the Fund has reviewed the underlying audited financial statements of the common/collective trusts. The table below sets forth information about the level within the fair values hierarchy at which the Fund's investments are measured at November 30, 2008:

	Level 1	<u>Level 2</u>	Level 3	Total
Certificate of deposits US Government securities Common stock Mutual funds	\$ 805,027 - 1,308,388 90,484	\$ - 195,408 	\$ - - - -	\$ 805,027 195,408 1,308,388 90,484
	<u>\$2,203,899</u>	<u>\$195,408</u>	<u>\$ -</u>	\$2,399,307

# Note 5 Split-Interest Charitable Lead Trust

Until the death of the other beneficiaries of the Trust, a distribution equal to 7% of the net fair market value of the trust's assets will be paid by the Trustees to the Valentine Foundation.

#### Note 6 Operating Lease

The Foundation has no operating lease agreements. They currently rent space on a month to month basis.

Rental expense under the operating lease for the year ended November 30, 2008 was \$1,375.

#### Note 7 Federal Excise Tax

The Foundation is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code (IRC), but is subject to a 2 percent (1percent if certain criteria are met) federal excise tax on net investment income, including net realized gains, as defined by federal regulations. The Foundation provides for deferred federal excise tax on unrealized gains on investments at a rate of 1%, which is an estimate of the effective rate expected to be paid.

Current taxes for the year ended November 30, 2008 were \$894 and the foundation has applied for a refund of \$3,346.